



## **Cumbria Woodlands**

### **Cumbria Woodlands**

#### **Deputy Director**

##### **Job description**

We are looking for a Deputy Director to be a part of us and help us grow organically. We are excited about opportunities for Cumbria woodlands and our focus on woodland management to make a real contribution to some of the country's biggest issues. This includes, but may not be limited to; responding to our climate emergency with a step change in woodland management, influencing the "payment for public goods" agenda, working across sectors on training and professional development. The person will be able to spot opportunities and develop responses to meet these.

##### **Objectives**

###### **Leadership**

- Provide clear, coherent and motivational leadership to ensure that we meets our aims and objectives
- Further Cumbria Woodlands regional and national reputation, developing our profile at every level and establishing relationships with a wide range of local and national stakeholders
- Develop and implement Cumbria Woodlands business plan and contribute towards the overall financial stability of the organization.

###### **Finance**

Assume overall financial management and ensure full accountability and accurate and timely reporting.

##### **Person Specification**

###### **Essential**

- Educated to degree level or equivalent in a relevant discipline.
- Evidence of continuing professional development.
- Ability to plan and manage budgets.
- Significant people management experience delivering results.
- Familiarity with IT and digital communication approaches.
- Ability to operate at a senior strategic level whilst being able to muck in as part of a small but growing team, motivating colleagues and working collaboratively.

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- Ability to communicate fluently to different stakeholders, at both senior and operational level.
- Excellent writing and verbal communication skills.
- Effectively represents the Cumbria Woodlands, developing strong relationships and networks locally, regionally and nationally.
- Sound knowledge of fundraising with a successful track record of leading income growth from a range of sources and personally developing relationships with funders.
- Exemplary time management; meeting deadlines; adapting to changes in priority and working flexibly.
- Ability to manage projects.

### **Desirable**

- Knowledge of the social, environmental and economic issues related to woodland creation, restoration and management.
- Knowledge of national policies as they affect the countryside, land management and farming.
- Knowledge of health and safety and risk management
- Education/training development and or delivery  
Chartered Forester or working towards

## **TERMS AND CONDITIONS**

### **Accountability**

The Deputy Director will be responsible to the Director, working with the Cumbria Woodlands board.

### **Salary**

Competitive salary, likely to be in the range of £32 000 to £36 000 depending on experience and subject to annual review.

Employer pension contributions

### **Hours of work**

Flexible about working patterns and total work commitment although we expect this to be within the range of 3 to 5 days on average per week.

Annual leave entitlement is xxxxxx

We will consider flexible work patterns.

### **Place of work**

This post is based at the National Park Offices in Kendal, although the team worked remotely prior to C19 and the organization is well placed for distance work.

### **Travel**

Travel around Cumbria and Nationally will be required. This may include travel to remote and rural sites.

### **Health and Safety**

The post holder is required to carry out the duties in accordance with Health and Safety policies and procedures.

### **Diversity**

The post holder is required to have due regard to equal opportunities at all times, and to work in a fair and reasonable manner towards all people, ensuring service standards are maintained for all cultures.

### **Other Duties**

The duties and responsibilities in this role profile are not exhaustive. The post holder may be required to undertake other duties that may be required from time to time within the general scope of the post. Any such duties should not substantially change the general character of the post. Duties and responsibilities outside the general scope of this grade of post will be mutually agreed with the post holder.

Other information.

### **Cumbria Woodlands relationship with LDNPA**

Cumbria Woodlands are hosted by the Lake District National Park Authority (LDNPA), who act as the accountable body for us. This is a legal and administrative arrangement, and you would

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therefore be employed by the LDNPA. Cumbria Woodlands act as an independent organisation with its own board and Chairperson.